

**CHANGE IN AREA OF CONCENTRATION FORM**

Students who want to change their Area of Concentration entirely (i.e., switching from one concentration to another OR adding or dropping a second Area) must complete the following form. This form is intended for substantial academic changes, such as changing from an Area called "Mathematics" to an Area called "Multicultural Literature," NOT for refining an Area title from, for example, "Accounting" to "Financial Accounting."

Upon receiving approval from the Academic Director for your proposed change, submit a new Area of Concentration form signed by your Faculty mentor and schedule a credit check with your academic advisor to review the remaining degree requirements. Students who receive permission to drop an Area of Concentration that has already been approved will be requested to write a letter of thanks to their faculty mentor for his or her services.

Please read and complete all **relevant** sections of this form. All changes are subject to the approval of the Academic Director.

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

<b>Current area(s) of concentration:</b>	<b>Current Mentor(s):</b>
1. _____	_____
2. _____	_____

**I would like to:**

<input type="checkbox"/> <b>Change my area of concentration</b> From: _____ To: _____  <input type="checkbox"/> <b>Combine my areas of concentration</b> From: _____ And _____ Into: _____	<input type="checkbox"/> <b>Drop one of my areas of concentration</b> Drop: _____ Keep: _____  <input type="checkbox"/> <b>Other</b> _____ _____ _____
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**Please explain the reason for this change:**

<b>For Office Use Only</b> Reviewed by: _____ Approved Not Approved Date: _____
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