

Appendix I

Minutes of Proceedings, February 22, 1971

Board of Higher Education

CITY UNIVERSITY DEGREE:

RESOLVED, That The City University of New York be authorized to award the Bachelor of Arts Degree; and be it further

RESOLVED, That the degree be awarded in accordance with recommendations made by a special committee of faculty, students and administrators known as the Committee on the City University Baccalaureate Degree; and be it further

RESOLVED, That the Vice-Chancellor for Academic Affairs be authorized to register the new degree with the State Education Department; and be it further

RESOLVED, That the Master Plan of the Board of Higher Education for The City University of New York be amended as be appropriate.

EXPLANATION: The City University of New York was established by an act of the State Legislature in 1961. Subsequently, the University was authorized to award the degree of Doctor of Philosophy. In 1969, the Board of Higher Education recommended that the University Graduate Division operate those masters degree programs in which enrollment was not sufficient to justify their operation at individual institutions and hence the University was authorized to award the Master of Arts degree. The present resolution would further authorize the University to offer a Bachelor of Arts Degree.

The Bachelor of Arts degree is intended to be offered through a program which will involve expanded faculty control over curriculum and curriculum matters. Suggestions for the degree were first made by a group of faculty and students who believed the the University's educational program should provide for greater flexibility allowing individual faculty and students to define programs of study as well as permitting horizontal movement of students among the various units of the University.

As a result of these requests, the Chancellor asked that a committee of students, faculty, and administrators review the possibilities for such a degree offering.

After extensive deliberation, interviews, and review of various alternative possibilities, it recommended that the University be authorized to award the degree under a program detailed below.

The University itself would not offer any undergraduate courses, but it would award the degree on the basis of recommendation of faculty at the one or more institutions at which the course work was done.

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## THE CUNY BACHELOR OF ARTS DEGREE

## I. INTRODUCTION

A. This is a proposal for a City University Bachelor of Arts degree.

B. The proposed degree will be available for all students who voluntarily desire to participate, subject to the University's ability to accommodate the program.

C. Enrollment in the CUNY BA degree program will be limited to five hundred (500) students during the first experimental year (September 1971 to June 1972). This total number may be expanded thereafter upon recommendation of the University Committee for the CUNY BA.

D. The proposed degree would supplement but by no means replace the traditional degree programs at the colleges. In addition, the senior colleges of CUNY are free to offer their own degrees using this same pattern.

E. The CUNY BA degree will be available to students in the University's community colleges.

F. The CUNY degree will bear the name of the University and will be awarded by the Board of Higher Education upon recommendation of candidates by the University Committee for the CUNY BA.

## II. THE BASIC PATTERN

A. The CUNY BA program shall be available to any student enrolled in any senior or community college of the University who has completed at least 15 credits at his college.

B. Exceptions to the above limitation may be authorized by the University Committee upon recommendation of two faculty members who are familiar with the student's competence and achievement.

C. The CUNY BA program will consist of 120 credit hours including the following components:

1. submission by the student of an academic transcript indicating at least 90 semester hours of passing grades in any courses offered or accepted by any collegiate unit and/or the Graduate Division, including such courses based upon internship, independent or field studies as may be offered or accepted by the various units of the University of their regular curricula.

2. submission of the record of the successful completion of the non-classroom portion of the student's program, if there is a non-classroom portion. Such non-classroom work is not to exceed the equivalent of 30 semester hours and is to have the explicit approval of the Faculty Committee. It may consist of internship, "work study program," independent or field work studies in addition to such studies offered through the course requirements described in Number 1 above.

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D. Upon completion of his approved course of study, and upon his recommendation to the Board of Higher Education by both his Faculty Committee and the University Committee for the CUNY BA, the student will be awarded the degree of Bachelor of Arts.

### III. THE FACULTY COMMITTEE

A. A student from either a senior or a community college who wishes to participate in the CUNY BA shall form a Faculty Committee composed of three faculty members or more who agree voluntarily to supervise his intended program of study. The chairman of this committee shall be selected first and the other members chosen by the student in consultation with the chairman.

B. Each Faculty Committee shall include: at least two faculty members from different disciplines/ at least two members from the student's own college; at least one member of the rank of Associate or Full Professor. A senior member shall serve as the chairman of the committee.

C. The Faculty Committee shall meet with the student, work out with him his intended course of study, report on his progress when so directed by the University Committee for the CUNY BA, and ultimately certify the student's program to the University Committee for the awarding of the degree.

D. The chairman shall undertake a particular responsibility for the student's program and progress. He is the principal supervisor of the student's work in accordance with the study plan worked out with the student and approved by the University Committee.

### IV. COURSE AND CLASS ENROLLMENT

A. The University Committee will in consultation with the appropriate college authorities address itself to the question of preferential registration.

B. Students and faculty members involved in the CUNY BA program are encouraged to organize and participate in colloquia especially designed on each campus. Appropriate amounts of credit may be given to participants.

C. Unique problems concerning advisement, registration, and record-keeping for students in the CUNY BA program at the campus and University level should be anticipated, and in due course special provision made to accommodate these problems.

### V. THE UNIVERSITY COMMITTEE ON THE CUNY BA

A. A University Committee for the CUNY BA shall be established to coordinate the program as well as guide its development. The Committee shall be empowered by the Board of Higher Education to recommend candidates for the degree as well as to serve as the University agency to which concerned students, faculty members and administrators may turn concerning the regulation of the program.

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B. This Committee shall be composed of five faculty members from different disciplines chosen by the Faculty Senate; five students appointed by the University Student Senate; two presidents of colleges appointed by the Administrative Council; the Vice-Chancellor for Academic Affairs or his designee.

C. The terms of office of the appointed members of this Committee will be for one year and are renewable. Terms will begin in September of each academic year.

D. The Chancellor will appoint an Administrative officer who will work in the office of the Vice-Chancellor for Academic Affairs and will handle the normal administration of the program.

E. This Committee will be charged with the responsibility for approving, auditing and certifying the programs of all students involved in the CUNY BA program. In addition, it will be empowered to hear appeals from students and faculty members participating in the CUNY BA program or in the individualized programs under the primary jurisdiction of the individual colleges.

F. The Committee will establish guidelines governing the approval of individual programs which will ordinarily leave the details to the program administrator. Once he or any Committee member challenges a program, the Committee will then proceed to approve the program, or to suggest modifications, or to disapprove the program. When the Committee wishes to disapprove or to suggest modifications, it will permit the student involved to present his case, with or without the help of his Faculty Committee as he may desire. The decision of the Committee shall be final and binding upon all parties.

G. The Committee will have no immediate jurisdiction over programs run in individual colleges and leading to the college degree, unless an appeal is made to it by either a student or faculty member. When the committee serves as such an appeal body, it may overrule a college committee only for the purpose of granting the CUNY BA degree.

H. In order to facilitate the adoption by the individual colleges of individualized programs of their own, each college may form a Committee on individualized Programs according to its internal governance procedures. This Committee shall be furnished with copies of each CUNY BA proposal originating in the college. It will thus be able to review the trends and general directions of the proposals, make recommendations to the University Committee for the co-ordination of the programs. Such committees can also serve as valuable resources to the University Committee in its task of guiding and developing the program.

## VI. PROGRAM EVALUATION

A. An independent auditing agency shall be appointed by the Chancellor with the consent of the University Faculty Senate and the University Student Senate to evaluate the program from its inception.

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B. Evaluative efforts should be undertaken with the guidance and participation of students of students and faculty members engaged in the program on the campuses, and may include analyses, provided by persons from outside the University.

C. The initial authorization of the proposed degree program by the Board of Higher Education shall include the provision of funds for the evaluative efforts described above.

D. As a means of keeping the University informed regarding the overall operation of this program, the University Committee shall be required to report annually to the Chancellor. These reports will be made available to the faculties and all appropriate bodies.

### VII. TRANSFER-OUT CREDITS

A student enrolled in the CUNY BA program who may transfer out of the program before completion shall have certified on his transcript the number of credits completed and approved by his Faculty Committee at the time of his actual transfer.

### UNIVERSITY BUDGETING OF THE CUNY BA PROGRAM

A. The University has established the precedent, through its SEEK, College Discovery, and Open Admissions Programs, of supplementing the FTE allocation for each participating student in order to achieve particular goals. The University shall provide such supplementary allocations in connection with the CUNY BA program to insure its success.

B. Faculty compensation (work-load) shall be reviewed for equity and contractual conformity by the appropriate college and University officers. In order to prevent violations from arising, clear guidelines shall be formulated with the appropriate authorities.

### VIII. TIMETABLE

This proposal is submitted to the Board of Higher Education for adoption at its February 22, 1971 meeting in order that students may avail themselves of this degree option in the University beginning with the fall semester of 1971.